

## Sun Safety Procedures

- Staff will ensure that all children wear sun hats and appropriate clothing that adequately covers them.
- The Centre will provide and maintain trees and shrubs in the outdoor environment to offer natural shade.
- The Centre will provide and maintain shade sails where required in the outdoor environment.
- Staff will ensure that all children bring a named hat from home, which will remain at the Centre and will be washed weekly. There will also be spare hats available for use.
- The Centre will have sun screen available with a SPF rating no less than 30 for children and adults to apply when required, as recommended by the New Zealand Cancer Society. Permission for sunscreen use is included in the Child Enrolment form.
- Families/whānau will be encouraged to apply sun screen to their child before arriving at the Centre.
- From September to March, sunscreen will be applied three to four times daily. The first application will be put on half an hour before the children enter into the sun. E.g. before morning tea. Staff will then be responsible for the reapplication every 2 – 2 ½ hours.
- The Centre will provide relevant information to families/whānau regarding the importance of sun safety.
- The Centre may access local organisations to provide resources and information relating to sun safety.
- Staff will advocate positive attitudes at all times towards sun safety and be positive role models by also wearing hats when outside.