

In handling data supplied by you on this form, the government agencies are required to comply with the provisions of the Privacy Act 1993. When required by law, YMCA releases information to government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC). Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

Rules

In signing this enrolment form you undertake to comply with the published rules and policies of YMCA with regard to attendance, academic integrity and progress, conduct and use of information systems.

Student Declaration

I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

Print Name _____	Signature _____	Date _____
Name of parent/caregiver (if student under 16) _____	Signature _____	Date _____
YMCA Staff name _____	Signature _____	Date _____
YMCA Position _____		

FOR OFFICE USE ONLY:

Programme:	Enrolment Details:
Youth Guarantee (YG) <input type="checkbox"/>	NSI <input type="checkbox"/>
ILN <input type="checkbox"/>	ROA <input type="checkbox"/>
WLP <input type="checkbox"/>	Qualification Check <input type="checkbox"/>
ACE <input type="checkbox"/>	Birth Certificate <i>(verified copy required)</i> <input type="checkbox"/>
	MOE Exemption Certificate <i>If required</i> <input type="checkbox"/>
	Assessment Tool <input type="checkbox"/>
	Assessment Tool Results: LIT: _____ NUM: _____
Eligibility confirmed <input type="checkbox"/>	Name of person confirming eligibility: _____
Enrolled Educate Plus (SMS) <input type="checkbox"/>	_____
	Name of person Educate Plus data entry Date: _____

NOTES:

Student Enrolment Form 2018



This form relates to Youth Guarantee, ILN, WLP, and ACE programmes

YMCA Provider Details

YMCA Provider Name: _____

Programme Details

Programme/Qual _____ Start Date _____ End Date _____

Please enter the name/s of the courses/certificates you wish to enrol for in 2018

1. _____	2. _____
3. _____	4. _____

Learner Details

National Student Number (NSI) _____

Learner Name

First name: _____ Middle name/s: _____

Full legal Family name/s: _____

Preferred name: _____ Other names known by: _____

Street Address: _____

Email Address: _____

Suburb: _____ Town/City: _____ Postcode: _____

Contact phone number: _____ Other contact number: _____

Date of birth: _____ Gender: Female Male

Citizenship and Ethnicity

Please tick one only of the following:

New Zealand Citizen Australian Citizen NZ Permanent Residency Other

If "Other", please specify your country of citizenship: _____

What ethnic group/s do you identify with or belong to?

NZ European <input type="checkbox"/>	Tokelauan <input type="checkbox"/>	Polish <input type="checkbox"/>	Filipino <input type="checkbox"/>
NZ Māori <input type="checkbox"/>	Fijian <input type="checkbox"/>	South Slav <input type="checkbox"/>	Cambodian <input type="checkbox"/>
Samoan <input type="checkbox"/>	Other Pacific People <input type="checkbox"/>	Italian <input type="checkbox"/>	Vietnamese <input type="checkbox"/>
Cook Island Maori <input type="checkbox"/>	British/Irish <input type="checkbox"/>	German <input type="checkbox"/>	Chinese <input type="checkbox"/>
Tongan <input type="checkbox"/>	Dutch <input type="checkbox"/>	Australian <input type="checkbox"/>	Indian <input type="checkbox"/>
Niuean <input type="checkbox"/>	Greek <input type="checkbox"/>	Other European <input type="checkbox"/>	Sri Lankan <input type="checkbox"/>
Japanese <input type="checkbox"/>	Korean <input type="checkbox"/>	Other Asian <input type="checkbox"/>	Middle Eastern <input type="checkbox"/>
Latin American <input type="checkbox"/>	African <input type="checkbox"/>	Other <input type="checkbox"/>	

If you have ticked "other or other Pacific People/European/Asian", please specify: _____

Iwi Affiliation:

If you identified as New Zealand Māori, what is the name of your Iwi?

Main tribal affiliation _____

Other tribal affiliation _____

Prior Activity

What was your MAIN activity or occupation in New Zealand as at 1 October 2017? *Tick one box only*

- | | | | |
|---|--------------------------|--|--------------------------|
| Secondary School Student | <input type="checkbox"/> | College of Education Student | <input type="checkbox"/> |
| Non-employed or beneficiary (excluding retired) | <input type="checkbox"/> | House-person or retired | <input type="checkbox"/> |
| Wage or salary worker | <input type="checkbox"/> | Overseas (irrespective of occupation) | <input type="checkbox"/> |
| Self-employed | <input type="checkbox"/> | Private Training Establishment Student (PTE) | <input type="checkbox"/> |
| University Student | <input type="checkbox"/> | Wānanga Student | <input type="checkbox"/> |
| Polytechnic Student | <input type="checkbox"/> | | |

Disability (the information you supply is confidential)

Do you live with the effects of significant injury, long term illness or disability? YES NO

If yes, how would you describe your impairment, disability or long term medical problem?

Eligibility and Qualifications *Learners who are 20 years and over at time of apply are NOT eligible for Youth Guarantee

Have you studied at a YMCA before? Yes No If yes, which YMCA: _____

Do you intend to study Part-time Full-time

Last year at secondary school _____ Name of last secondary school attended _____

** If the learner is 15 at time of applying for Youth Guarantee, a MoE certificate of exemption must be provided prior to commencement.

What is the highest level of achievement you hold from a secondary school? *Please tick only one*

- | | | | |
|--|--------------------------|-----------------------------------|--------------------------|
| No school qualifications | <input type="checkbox"/> | NCEA Level 3 /Bursary/Scholarship | <input type="checkbox"/> |
| 14 or more credits at any level | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| NCEA Level 1 or School Certificate | <input type="checkbox"/> | Overseas qualification ± | <input type="checkbox"/> |
| NCEA Level 2 or 6 th Form Certificate | <input type="checkbox"/> | | |
| University Entrance | <input type="checkbox"/> | | |

± (includes International Baccalaureate and Cambridge Exams)

If "Overseas Qualification" or "Other", please specific

Tertiary Study

Will this be the first year you have ever enrolled in a University, Polytechnic, College of Education, Private Training Establishment, or Wananga either in New Zealand or overseas since leaving school? Do not include enrolments in STAR, community or hobby classes. YES NO

If no, please enter the name of the organisation you studies at and the year of your first enrolment:

_____ Year first enrolled _____

Documentation

Please note that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information on National Student Index please see:

<http://www.minedu.govt.nz/NZEducation/EducationPolicies/TertiaryEducation/ForTertiaryEducationInstitutions/NationalStudentIndex.aspx>

Declaration

Privacy – YMCA collects and stores information from this form to:

- manage the business of YMCA (including internal reporting, administrative processes and selection of scholarship and prize winners)
- comply with the requirements of the Education Act 1989 and other legislation relating to maintenance of records. (This includes legislation governing the maintenance of official records and for accountability for public funding.)
- supply information to government agencies and other organisations as set out below.

In signing this enrolment form you authorise such disclosure on the understanding that YMCA will observe the conditions governing the release of information, as set out in the Privacy Act 1993, the Education Act 1989 and other relevant legislation. You may see any information held about you and amend any errors in that information. To do so, contact the Enrolments Officer.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires YMCA to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. <http://www.privacy.org.nz>

Assessment Tool: TEC is collecting information on learner's literacy and numeracy skill levels, the purpose for collecting literacy data is to help you learn and measure your performance and report on your progress to funders.

Supply of information to government agencies and other organisations:

- YMCA supplies data collected on this form to government agencies, including:
 - the Ministry of Education
 - the New Zealand Qualifications Authority
 - the Tertiary Education Commission
 - the Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans)
 - Immigration New Zealand and the Ministry of Business, Innovation and Employment (for those who are not New Zealand citizens or permanent residents)
 - Collaborative for Research and Training in Youth Health and Development (Youth Guarantee Research Project Students' Voice)
 - agencies who support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).

Those agencies use the data collected from tertiary education organisations to

- administer the tertiary education system, including allocating funding
- develop policy advice for government
- conduct statistical analysis and research.

Your personal details (name, date of birth and residency) as entered on this form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register.

The government agencies above may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes.